



Hug House Productions Reporting Path



Production: XXXXXXXXXXXX

Creating a safe and comfortable environment for all members of our team is important to this company. We take concerns seriously and seek to address issues in a sensitive and timely manner. The following individuals are available to help you resolve any concerns or issues that may arise.

We encourage concerns of level 2 and above to be made in writing when possible.

Level One

If you feel comfortable doing so, we encourage you to first directly address your concern with the individual(s) involved. This helps to foster an honest and open community and is often the fastest path to a resolution.

Level Two

If you are not comfortable directly addressing the individual(s) involved, or if no resolution can be agreed upon, your next points of contact can be any of the following:

NAME: XXXXXXXXXXXX (pronouns)
TITLE: Artist's Representative
EMAIL: XXXXXXXXXXXX@XXXXX.XXX
PHONE #: XXX-XXX-XXXX

NAME: XXXXXXXXXXXX (pronouns)
TITLE: Showrunner
EMAIL: XXXXXXXXXXXX@XXXXX.XXX
PHONE #: XXX-XXX-XXXX

Level Three

If an issue has not been resolved through Levels One and Two, or if you are an individual named in Level Two who needs assistance to resolve the issue, your next points of contact can be any of the following people. The contacts at this level may consult with each other and review any legal or other implications of any decision.

NAME: XXXXXXXXXXXX (pronouns)
TITLE: Chief Operating Officer
EMAIL: XXXXXXXXXXXX@XXXXX.XXX
PHONE #: XXX-XXX-XXXX



NAME: XXXXXXXXXXXX (pronouns)
TITLE: Chief Creative Officer
EMAIL: XXXXXXXXXXXX@XXXXX.XXX
PHONE #: XXX-XXX-XXXX

NAME: XXXXXXXXXXXX (pronouns)
TITLE: Chief Executive Officer
EMAIL: XXXXXXXXXXXX@XXXXX.XXX
PHONE #: XXX-XXX-XXXX

A complaint may include allegations of civil or criminal misconduct or liability, and may require legal advice or action.

In case of physical emergency or criminal activity, call 911.



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